



## FAIRVIEW DEVELOPMENTAL CENTER JOB OPPORTUNITY BULLETIN

### TEACHER, STATE HOSPITALS (SEVERLY HANDICAPPED DEV. DISABLED)/(ADULT EDUCATION)

<b>SALARY RANGE</b>	<b>\$3902 - \$5126 (A); \$4081 - \$5363 (B); \$4277 - \$5618 (C); \$4478 - \$5886 (D); \$4690 - \$6161 (E); \$4915 - \$6781 (F)</b>
<b>TENURE/TIME BASE</b>	<b>Permanent, Full Time</b>
<b>PROGRAM/DEPARTMENT</b>	<b>Central Program Services</b>
<b>FINAL FILING DATE</b>	<b>April 29, 2015</b>

**DESCRIPTION OF DUTIES:** Under supervision of the Program Assistant, this individual will conduct appropriate educational and vocational assessments/evaluations of students. Participates as a member of the Interdisciplinary Team in the development and implementation of the individual plan and helps develop individualized educational or vocational programs for all clients enrolled in his/her class. Prepares and maintains required documentation such as student attendance records, monthly progress recording and daily production records. Communicate pertinent information about clients to other Trainer, IPC, Supervisor and residence staff as needed. As the "primary trainer" for a designated group is responsible for conducting individualized and group vocational/educational services in coordination with IPP decisions and recommendations. Ensure safety and/or property is not jeopardized by services and programming provided. Duties include escorting clients to and from educational, training or vocational sites while ensuring custody needs are met; asses the need for supplies and equipment and participate in the ordering, and expenditure of allocated funds; coordinating the client instructional activities of instructional aides and any other support staff assigned to the educational site. Other duties as assigned.

**WHO MAY APPLY:** Candidates with list and transfer eligibility for the classification will be considered. Appointment will be subject to Departmental Restriction of Appointment (DROA), State Restriction of Appointment (SROA)/Surplus, and Reemployment list procedures. Applications will be reviewed and only the most qualified candidates will be scheduled for interviews. **Note:** Appointment subject to pre-employment physical and fingerprint clearances. Applications can be obtained from the Testing Office of Fairview Developmental Center or from the State Personnel Board website [www.spb.ca.gov](http://www.spb.ca.gov). **Applications must be received in the Personnel Reception Office by no later than the close of business of the final filing date (4:30 PM). Applications postmarked, personally delivered or received via interoffice mail after the final filing date will not be accepted. Faxed applications or resumes will not be accepted.**

**PLEASE SEND YOUR COMPLETED STATE APPLICATION (STD. 678) TO:**

FAIRVIEW DEVELOPMENTAL CENTER  
TESTING OFFICE, ROOM 211  
2501 HARBOR BLVD.  
COSTA MESA CA 92627  
(714) 957-5255

**IMPORTANT: PLEASE INCLUDE THE PROGRAM/DEPARTMENT NEXT TO THE JOB TITLE ON THE APPLICATION OR IT WILL NOT BE CONSIDERED FOR THE VACANCY.**

FAIRVIEW IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

CLASSIFICATION TITLE: TEACHER, STATE HOSPITALS (SEVERLY HANDICAPPED, DEV. DISABLED)/(ADULT EDUCATION)  
RELEASE DATE: 04/15/15